

RECEIVED
 APR 20 2023
 8:27 AM
 ADMIN

PURCHASE ORDER
SENATE OF THE PHILIPPINES
 Entity Name

Supplier: HAMCO STATIONERY CORPORATION	P.O. No.: PO-23-04-045
Address: 480E.T YUCHENGCO ST. BINONDO MANILA	Date: 18-April-2023
Tel No.: 09399343678 / 82412981	Mode of Procurement: PR-23-02-078
TIN: 004728860-000	Reference P.R. No.: LCMS
	AB No.: AB-E-23-03-023

Attention : **KATRINA B. BUSTARDE**
 Please acknowledge receipt of faxed P.O. and refax it to Telefax No. 852-8601 loc. 4262 or 852-8815. Thank You.
 Gentlemen : Please furnish this office the following articles subject to the terms and conditions contained herein:

Place of Delivery: Rm. 401 Property and Procurement Service SENATE OF THE PHILIPPINES, GSIS BLDG. ROXAS BLVD. PASAY CITY	Delivery Term: FIFTEEN (15) DAYS
Date of Delivery: _____	Payment Term: Government Terms
	Warranty: ---

Stock No.	Unit	Description	Quantity	Unit Cost	Amount
1	PIECE	DATA FOLDER Offer: ARCH FILE (3") (9x15) HORIZONTAL BLACK OR BLUE Nothing Follows	200	87.00	17,400.00

RECEIVED
 PROCUREMENT SECTION, PPS
 Date: **24 APR 2023**
 BY: **RICA** TIME: **10:31 AM**

RECEIVED
APR 19 2023
 By: _____ Time: **3:07**
 Administrative Management Bureau

LEGISLATIVE ACCOUNTING SERV
APR 19 2023
 W. M. M. M.

4/18 **200-2023-04-2592** **17,400-**

Page 1 of 1 **Grand Total: P17,400.00**

(Total amount in words) **Seventeen Thousand Four Hundred Pesos Only**

In case of failure to make the full delivery within the time specified above, a penalty of one-tenth (1/10) of one percent for every day of delay shall be imposed on the undelivered item/s.

Conforme: _____ Very truly yours: _____
 Signature over Printed Name of Supplier **EXEC. DIR. RENATO B. CHUA**
 EXECUTIVE DIRECTOR, ADMINISTRATIVE AND FINANCIAL SERVICES
 Date: _____ **April 2023**

Fund Cluster: _____
 Funds Available: **JUDITH C. JEBULAN**
 Director III, Legislative Accounting Service
 Signature over Printed Name of Chief Accountant _____
 ORS/BURS No.: _____
 Date of the ORS/BURS: _____
 Amount: _____

NOTE: The approved Purchase Order (P.O.) / Job Order (J.O.) shall be sent through email to the winning bidder or its authorized representative and it will serve as official notice to them. Upon receipt of the email notification, the winning bidder shall acknowledge within two (2) days and respond to the said email by signing the P.O. or J.O. and resending it to the Senate Property and Procurement Service through email. This will serve as the reckoning date for the delivery period stated in P.O. or J.O., otherwise, the reckoning date will be the date of email to the supplier or its authorized representative.

Remarks: NOTE: PO TYPEWRITTEN BY PPS PER APPROVED ABSTRACT OF BIDS NO. (AB-E-23-03-023) OPENED ON (MARCH 14, 2023) AND PER BAC ADVISORY RE AWARD DTD (MARCH 28, 2023)
4/18/2023 / 10:03:55AM